

**MINUTES OF THE
CLARK COUNTY LAW LIBRARY
BOARD OF TRUSTEES**

Meeting Held January 21, 2016

I. CALL TO ORDER/CERTIFICATION OF PROPER POSTING OF AGENDA AND APPROVAL OF AGENDA AS POSTED. (FOR POSSIBLE ACTION)

The meeting was called to order at 12:05 p.m.

Board members present:

Thomas D. Beatty, President
Hon. Joanna S. Kishner
Hon. Jerry A. Wiese II
Hon. Vincent Ochoa
Jeffrey Share
Barbara Wagner

Board members not present:

Margaret Lambrose, Secretary

Others in attendance:

Elizabeth Vibert, Legal Counsel for the Clark County Law Library
Karen Powell, Rural Court Administrator, Outlying Justice Courts
Denise Shields, Sr. Financial Analyst, Clark County Dept. of Finance
Margie Yatson, Financial Analyst II, Clark County Dept. of Finance
Karen Byrd, Director, Clark County Law Library
Chanteyl Newman, Office Services Manager, Clark County Law Library
Summer Youngquist, Law Librarian, Clark County Law Library
Shelly Newton, Law Librarian, Clark County Law Library

Ms. Byrd certified that the agenda had been properly posted.

II. PUBLIC COMMENT.

None.

III. ANNOUNCE THE REAPPOINTMENT OF MARGARET LAMBROSE AND APPOINTMENT OF JEFF SHARE TO SERVE ON CLARK COUNTY LAW LIBRARY BOARD OF TRUSTEES FOR A TWO-YEAR TERM ENDING DECEMBER 31, 2017, APPROVED BY THE BOARD OF COUNTY COMMISSIONERS JANUARY 5, 2016.

No action taken.

IV. ELECTION AND SWEARING IN OF OFFICERS: PRESIDENT AND SECRETARY. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was moved and carried that Mr. Beatty be re-elected as President and Ms. Lambrose be re-elected as Secretary.

V. RECONGNITION OF KAREN POWELL FOR 2 YEARS OF PUBLIC SERVICE AND DENISE SHIELDS, SENIOR FINANCIAL ANALYST UPON HER RETIREMENT FROM CLARK COUNTY.

No action taken.

VI. APPROVAL OF BOARD MEETING MINUTES DECEMBER 1, 2015. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

Mr. Share abstained from this vote.

It was moved and carried that the minutes from December 1, 2015 be approved.

VII. FINANCIAL REPORT. DISCUSSION AND POSSIBLE ACTION REGARDING THE LAW LIBRARY FINANCIAL REPORT, INCLUDING

- A) Revenue/Expenditure report
- B) Gift to be accepted

BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was moved and carried that the donation from Mr. Maxey and Mrs. Foley be accepted.

VIII. LIBRARY OPERATIONS REPORT.

- A) Board of County Commissioners' approval of Annual Report

DISCUSSION AND POSSIBLE ACTION REGARDING THE LAW LIBRARY THE OPERATIONS REPORT. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

No action taken.

IX. DISCUSSION AND POSSIBLE ACTION REGARDING INTERLOCAL AGREEMENTS BETWEEN THE LAW LIBRARY BOARD OF TRUSTEES AND CLARK COUNTY. BOARD ACTION AS DEEMEND APPROPRIATE. (FOR POSSIBLE ACTION)

Action on this item was deferred until the next meeting scheduled for February 25, 2016.

X. DIRECTOR'S ANNUAL PERFORMANCE REVIEW. DISCUSSION AND POSSIBLE ACTION ON THE DIRECTOR'S ANNUAL PERFORMANCE REVIEW AND MERIT SALARY INCREASE. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

Mr. Share abstained from this vote.

It was moved and carried that Karen Byrd be awarded a 4% merit increase in her salary.

It was moved and carried that Karen Byrd be awarded a 2% bonus on her new rate of pay.

XI. DATE FOR NEXT BOARD MEETING SCHEDULED FOR FEBRUARY 25, 2016. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

No action taken.

XII. PUBLIC COMMENT.

None.

XIII. ADJOURNMENT.

The meeting was adjourned at 1:27 p.m.

Attest:

Thomas D. Beatty, *President*
Clark County Law Library

Margaret Lambrose, *Secretary*
Clark County Law Library